

# Tyler Allen

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## Experience

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### **MortgageTrade | Oxford, Mississippi**

#### **Data Entry Lead | 12/2020 - Present**

- Created and managed a remote team of five data extractors.
- Strategized effective ways to improve quality and quantity of loans for team and company.
- Collaborated with management and training staff to improve quality of applications used in for future and current remote teams.

### **Garden Park Medical Center | Gulfport, MS**

#### **Registrar | 01/2020 - 11/2020**

- Collected and verified insurance information while collecting copays.
- Inputted sensitive data into a computer
- Upholding HIPPA laws and maintaining strict hospital policies.

## Skills

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Time management, Microsoft Office, Communication skills, Leadership, Python, Computer literacy

## Education

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### **Base Camp Coding Academy Graduate Institute | Water Valley, Mississippi**

#### **Software Development | 09/2023**

Base Camp Coding Academy is a non-profit program that takes in fresh out of school high schoolers and older students. The do not make you pay anything and while very rigorous it is very rewarding